

CONSULTANT AGREEMENT

THIS AGREEMENT, entered into this 10th day of January, 2015, by and between CITY OF ALAMEDA, a municipal corporation (hereinafter referred to as "City"), and SLR International Corporation, a Washington Corporation whose address is 110 11th Street, 2nd Floor, Oakland, CA 94607 (hereinafter referred to as "Consultant"), is made with reference to the following:

RECITALS:

A. City is a municipal corporation duly organized and validly existing under the laws of the State of California with the power to carry on its business as it is now being conducted under the statutes of the State of California and the Charter of the City.

B. Consultant is specially trained, experienced and competent to perform the special services which will be required by this Agreement; and

C. Consultant possesses the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.

D. City and Consultant desire to enter into an agreement for providing in-place soil management remediation documents for the Jean Sweeney Open Space Park upon the terms and conditions herein.

NOW, THEREFORE, it is mutually agreed by and between the undersigned parties as follows:

1. **TERM:**

The term of this Agreement shall commence on the 10th day of January, 2015, and shall terminate on the 30th day of December, 2019, unless terminated earlier as set forth herein.

2. **SERVICES TO BE PERFORMED:**

Consultant shall perform each and every service set forth in Exhibit "A" which is attached hereto and incorporated herein by this reference.

3. **COMPENSATION TO CONSULTANT:**

Consultant shall be compensated for services performed pursuant to this Agreement in the amount set forth in Exhibit "B" which is attached hereto and incorporated herein by this reference. Payment shall be made by checks drawn on the treasury of the City, to be taken from the Jean Sweeney Open Space Park CIP fund 91309.

Payment will be made by the City in the following manner: During the first week of

each month, Provider shall submit a written invoice of the total amount of work done the previous month. Pricing and accounting of charges are to be according to the fee schedule in Exhibit B unless mutually agreed upon in writing. Extra work must be approved in writing by the City prior to performance and shall be paid on a Time and Material basis using Exhibit B hourly rate.

Total compensation for work is \$19,260, with a 25 percent contingency in the amount of \$4,815 for a total not to exceed of \$24,075. Use of contingency shall be for items of work outside the original scope and requires prior written authorization by the City.

4. **TIME IS OF THE ESSENCE:**

Consultant and City agree that time is of the essence regarding the performance of this Agreement.

5. **STANDARD OF CARE:**

Consultant agrees to perform all services hereunder in a manner commensurate with the prevailing standards of like professionals in the San Francisco Bay Area and agrees that all services shall be performed by qualified and experienced personnel who are not employed by the City nor have any contractual relationship with City.

6. **INDEPENDENT PARTIES:**

City and Consultant intend that the relationship between them created by this Agreement is that of employer-independent contractor. The manner and means of conducting the work are under the control of Consultant, except to the extent they are limited by statute, rule or regulation and the express terms of this Agreement. No civil service status or other right of employment will be acquired by virtue of Consultant's services. None of the benefits provided by City to its employees, including but not limited to, unemployment insurance, workers' compensation plans, vacation and sick leave are available from City to Consultant, its employees or agents. Deductions shall not be made for any state or federal taxes, FICA payments, PERS payments, or other purposes normally associated with an employer-employee relationship from any fees due Consultant. Payments of the above items, if required, are the responsibility of Consultant.

6. **IMMIGRATION REFORM AND CONTROL ACT (IRCA):**

Consultant assumes any and all responsibility for verifying the identity and employment authorization of all of his/her employees performing work hereunder, pursuant to all applicable IRCA or other federal or state rules and regulations. Consultant shall indemnify and hold City harmless from and against any loss, damage, liability, costs or expenses arising from any noncompliance of this provision by Consultant.

7. **NON-DISCRIMINATION:**

Consistent with City's policy that harassment and discrimination are unacceptable employer/employee conduct, Consultant agrees that harassment or discrimination directed toward a job applicant, a City employee, or a citizen by Consultant or Consultant's employee or subcontractor on the basis of race, religious creed, color, national origin, ancestry, handicap, disability, marital status, pregnancy, sex, age, or sexual orientation will not be

tolerated. Consultant agrees that any and all violations of this provision shall constitute a material breach of this Agreement.

8. **HOLD HARMLESS:**

Indemnification:

Consultant shall indemnify, defend, and hold harmless City, its City Council, boards, commissions, officials, employees, and volunteers ("Indemnitees") from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorneys' fees ("Claims"), arising from or in any manner connected to Consultant's negligent act or omission, whether alleged or actual, regarding performance of services or work conducted or performed pursuant to this Agreement. If Claims are filed against Indemnitees which allege negligence on behalf of the Consultant, Consultant shall have no right of reimbursement against Indemnitees for the costs of defense even if negligence is not found on the part of Consultant. However, Consultant shall not be obligated to indemnify Indemnitees from Claims arising from the sole or active negligence or willful misconduct of Indemnitees.

Indemnification For Claims for Professional Liability:

As to Claims for professional liability only,

The entire liability of Consultant and Consultants agents, representatives and employees shall be limited to \$50,000 or the total amount actually paid to Consultant by the City of Alameda for services performed hereunder, whichever is lower.

9. **INSURANCE:**

Review Requirements with Risk Manager

On or before the commencement of the term of this Agreement, Consultant shall furnish City with certificates showing the type, amount, class of operations covered, effective dates and dates of expiration of insurance coverage in compliance with paragraphs 9A, B, C, D and E. Such certificates, which do not limit Consultant's indemnification, shall also contain substantially the following statement: "Should any of the above insurance covered by this certificate be canceled or coverage reduced before the expiration date thereof, the insurer affording coverage shall provide thirty (30) days' advance written notice to the City of Alameda by certified mail, Attention: Risk Manager." It is agreed that Consultant shall maintain in force at all times during the performance of this Agreement all appropriate coverage of insurance required by this Agreement with an insurance company that is acceptable to City and licensed to do insurance business in the State of California. Endorsements naming the City as additional insured shall be submitted with the insurance certificates.

A. **COVERAGE:**

Consultant shall maintain the following insurance coverage:

(1) **Workers' Compensation:**

Statutory coverage as required by the State of California.

(2) **Liability:**

Commercial general liability coverage in the following minimum limits:

Bodily Injury: \$500,000
each occurrence
\$1,000,000
aggregate - all other
Property Damage: \$100,000 each occurrence
\$250,000 aggregate

If submitted, combined single limit policy with aggregate limits in the amounts of \$1,000,000 will be considered equivalent to the required minimum limits shown above.

(3) **Automotive:**

Comprehensive automotive liability coverage in the following minimum limits:

Bodily Injury: \$500,000 each occurrence
Property Damage: \$100,000 each occurrence

or

Combined Single Limit: \$500,000 each occurrence

(4) **Professional Liability:**

Professional liability insurance which includes coverage for the professional acts, errors and omissions of Consultant in the amount of at least \$1,000,000.

B. **SUBROGATION WAIVER:**

Consultant agrees that in the event of loss due to any of the perils for which he/she has agreed to provide comprehensive general and automotive liability insurance, Consultant shall look solely to his/her insurance for recovery. Consultant hereby grants to City, on behalf of any insurer providing comprehensive general and automotive liability insurance to either Consultant or City with respect to the services of Consultant herein, a waiver of any right to subrogation which any such insurer of said Consultant may acquire against City by virtue of the payment of any loss under such insurance.

C. **FAILURE TO SECURE:**

If Consultant at any time during the term hereof should fail to secure or maintain the foregoing insurance, City shall be permitted to obtain such insurance in the Consultant's name or as an agent of the Consultant and shall be compensated by the Consultant for the costs of the insurance premiums at the maximum rate permitted by law and computed from the date written notice is received that the premiums have not been paid.

D. **ADDITIONAL INSURED:**

City, its City Council, boards and commissions, officers, employees and volunteers shall be named as an additional insured under all insurance coverages, except any professional liability insurance, required by this Agreement. The naming of an additional insured shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured. An additional insured named

herein shall not be held liable for any premium, deductible portion of any loss, or expense of any nature on this policy or any extension thereof. Any other insurance held by an additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance provided by this policy.

E. **SUFFICIENCY OF INSURANCE:**

The insurance limits required by City are not represented as being sufficient to protect Consultant. Consultant is advised to confer with Consultant's insurance broker to determine adequate coverage for Consultant.

10. **CONFLICT OF INTEREST:**

Consultant warrants that it is not a conflict of interest for Consultant to perform the services required by this Agreement. Consultant may be required to fill out a conflict of interest form if the services provided under this Agreement require Consultant to make certain governmental decisions or serve in a staff capacity as defined in Title 2, Division 6, Section 18700 of the California Code of Regulations.

11. **PROHIBITION AGAINST TRANSFERS:**

Consultant shall not assign, sublease, hypothecate, or transfer this Agreement, or any interest therein, directly or indirectly, by operation of law or otherwise, without prior written consent of City. Any attempt to do so without said consent shall be null and void, and any assignee, sublessee, hypothecate or transferee shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer. However, claims for money by Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without prior written consent. Written notice of such assignment shall be promptly furnished to City by Consultant.

The sale, assignment, transfer or other disposition of any of the issued and outstanding capital stock of Consultant, or of the interest of any general partner or joint venturer or syndicate member or cotenant, if Consultant is a partnership or joint venture or syndicate or cotenancy, which shall result in changing the control of Consultant, shall be construed as an assignment of this Agreement. Control means fifty percent (50%) or more of the voting power of the corporation.

12. **SUBCONTRACTOR APPROVAL:**

Unless prior written consent from City is obtained, only those people and subcontractors whose names and resumes are attached to this Agreement shall be used in the performance of this Agreement.

In the event that Consultant employs subcontractors, such subcontractors shall be required to furnish proof of workers' compensation insurance and shall also be required to carry general, automobile and professional liability insurance in reasonable conformity to the insurance carried by Consultant. In addition, any work or services subcontracted hereunder shall be subject to each provision of this Agreement.

13. **PERMITS AND LICENSES:**

herein shall not be held liable for any premium, deductible portion of any loss, or expense of any nature on this policy or any extension thereof. Any other insurance held by an additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance provided by this policy.

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The sale, assignment, transfer or other disposition of any of the issued and outstanding capital stock of Consultant, or of the interest of any general partner or joint venturer or syndicate member or cotenant, if Consultant is a partnership or joint venture or syndicate or cotenancy, which shall result in changing the control of Consultant, shall be construed as an assignment of this Agreement. Control means fifty percent (50%) or more of the voting power of the corporation.

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13. **PERMITS AND LICENSES:**

Consultant, at his/her sole expense, shall obtain and maintain during the term of this Agreement, all appropriate permits, certificates and licenses including, but not limited to, a City Business License, that may be required in connection with the performance of services hereunder.

14. **REPORTS:**

A. Each and every report, draft, work product, map, record and other document, hereinafter collectively referred to as "Report", reproduced, prepared or caused to be prepared by Consultant pursuant to or in connection with this Agreement, shall be the exclusive property of City. Consultant shall not copyright any Report required by this Agreement and shall execute appropriate documents to assign to City the copyright to Reports created pursuant to this Agreement. Any Report, information and data acquired or required by this Agreement shall become the property of City, and all publication rights are reserved to City.

B. All Reports prepared by Consultant may be used by City in execution or implementation of:

- (1) The original Project for which Consultant was hired;
- (2) Completion of the original Project by others;
- (3) Subsequent additions to the original project; and/or
- (4) Other City projects as appropriate.

C. Consultant shall, at such time and in such form as City may require, furnish reports concerning the status of services required under this Agreement.

D. All Reports required to be provided by this Agreement shall be printed on recycled paper. All Reports shall be copied on both sides of the paper except for one original, which shall be single sided.

E. No Report, information or other data given to or prepared or assembled by Consultant pursuant to this Agreement shall be made available to any individual or organization by Consultant without prior approval by City.

15. **RECORDS:**

Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information required by City that relate to the performance of services under this Agreement.

Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to such books and records to the representatives of City or its designees at all proper times, and gives City the right to examine and audit same, and to make transcripts therefrom as necessary, and to allow inspection of all work, data, documents, proceedings and activities related to this Agreement. Such records, together with supporting documents, shall be kept separate from other documents and records and shall be maintained for a period of three (3) years after receipt of final payment.

If supplemental examination or audit of the records is necessary due to concerns

raised by City's preliminary examination or audit of records, and the City's supplemental examination or audit of the records discloses a failure to adhere to appropriate internal financial controls, or other breach of contract or failure to act in good faith, then Consultant shall reimburse City for all reasonable costs and expenses associated with the supplemental examination or audit.

16. **NOTICES:**

All notices, demands, requests or approvals to be given under this Agreement shall be given in writing and conclusively shall be deemed served when delivered personally or on the second business day after the deposit thereof in the United States Mail, postage prepaid, registered or certified, addressed as hereinafter provided.

All notices, demands, requests, or approvals from Consultant to City shall be addressed to City at:

City of Alameda
2226 Santa Clara Avenue
Alameda CA 94501
Attention: Amy Wooldridge, Recreation and Parks Director

All notices, demands, requests, or approvals from City to Consultant shall be addressed to Consultant at:

SLR
1110 11th Street, 2nd Floor
Oakland, CA 94607
Attention: Mohammad Bazargani

17. **TERMINATION:**

In the event Consultant fails or refuses to perform any of the provisions hereof at the time and in the manner required hereunder, Consultant shall be deemed in default in the performance of this Agreement. If such default is not cured within a period of two (2) days after receipt by Consultant from City of written notice of default, specifying the nature of such default and the steps necessary to cure such default, City may terminate the Agreement forthwith by giving to the Consultant written notice thereof.

City shall have the option, at its sole discretion and without cause, of terminating this Agreement by giving seven (7) days' prior written notice to Consultant as provided herein. Upon termination of this Agreement, each party shall pay to the other party that portion of compensation specified in this Agreement that is earned and unpaid prior to the effective date of termination.

18. **COMPLIANCES:**

Consultant shall comply with all state or federal laws and all ordinances, rules and regulations enacted or issued by City.

19. **CONFLICT OF LAW:**

This Agreement shall be interpreted under, and enforced by the laws of the State of California excepting any choice of law rules which may direct the application of laws of

another jurisdiction. The Agreement and obligations of the parties are subject to all valid laws, orders, rules, and regulations of the authorities having jurisdiction over this Agreement (or the successors of those authorities.)

Any suits brought pursuant to this Agreement shall be filed with the courts of the County of Alameda, State of California.

20. **ADVERTISEMENT:**

Consultant shall not post, exhibit, display or allow to be posted, exhibited, displayed any signs, advertising, show bills, lithographs, posters or cards of any kind pertaining to the services performed under this Agreement unless prior written approval has been secured from City to do otherwise.

21. **WAIVER:**

A waiver by City of any breach of any term, covenant, or condition contained herein shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained herein, whether of the same or a different character.

22. **INTEGRATED CONTRACT:**

This Agreement represents the full and complete understanding of every kind or nature whatsoever between the parties hereto, and all preliminary negotiations and agreements of whatsoever kind or nature are merged herein. No verbal agreement or implied covenant shall be held to vary the provisions hereof. Any modification of this Agreement will be effective only by written execution signed by both City and Consultant.

23. **INSERTED PROVISIONS:**

Each provision and clause required by law to be inserted into the Agreement shall be deemed to be enacted herein, and the Agreement shall be read and enforced as though each were included herein. If through mistake or otherwise, any such provision is not inserted or is not correctly inserted, the Agreement shall be amended to make such insertion on application by either party.

24. **CAPTIONS:**

The captions in this Agreement are for convenience only, are not a part of the Agreement and in no way affect, limit or amplify the terms or provisions of this Agreement.

** Signatures on Next Page **

IN WITNESS WHEREOF, the parties have caused the Agreement to be executed
on the day and year first above written.

CONSULTANT

A Washington Corporation

SLR International Corporation

By Mohammad Bazargani

Title Managing Principal

By 

Title Managing Principal.

CITY OF ALAMEDA

A Municipal Corporation



By John Russo

Title City Manager

RECOMMENDED FOR APPROVAL:



By Amy Woodbridge

Title Director

APPROVED AS TO FORM:



By Janet Kern

Title City Attorney

EXHIBIT A SCOPE OF WORK

1. **Project Management** – SLR Project Manager will meet with the CA Dept. of Toxic Substance Control and City of Alameda to develop a project schedule and outline the project objectives. Includes two meetings with DTSC and one site visit.
2. **Soil Management Plan** – SLR will prepare a soil management plan which will provide guidelines and protocols for Jean Sweeney Open Space Park (Site) construction activities in a manner which is protective of human health and the environment. The plan will include a summary of Site contamination, exposure pathways, Site restrictions, pre-construction requirements (notifications and health and safety planning), excavation and grading protocols, soil handling and stockpiling guidelines, air monitoring, storm water and dust control, soil disposal procedures, decontamination and reporting. The Soil Management Plan will also include all requisite figures, tables and appendices. Includes preparation of draft document, client review process, draft final and final document production.
3. **Development of Land Use Covenants** – SLR will complete the LUC for the Site in a manner compliant with the requirements of the TSI (ex: to prevent exposure to soils through digging, planting of plants, etc.). The covenant will include legal property description, descriptions of contamination at the burdened property and exposure pathways.
4. **Operations and Maintenance Plan** – SLR will prepare an Operations and Maintenance Plan for the long-term use, protection, maintenance and monitoring of the Site. The Operations and Maintenance Plan will include a detailed description of the final (as-built) park to be used as protective cover (cap) for the isolation of contaminated soils. This description will include cap system components: thicknesses and spatial geometry of various cover materials (hardscape, landscape, raised beds, etc.). The Operations and Maintenance Plan will also include:
 - Goals and objectives;
 - Hazard summary;
 - Operations and Maintenance Personnel roles and responsibilities;
 - Summary of remedy;
 - Training requirements;
 - Operations and Maintenance inspection requirements;
 - Reporting (5-year Review)
 - Site work activities guidelines
 - Notifications and recordkeeping
 - Operations and Maintenance Plan modification requirements.

The Operations and Maintenance Plan will also include all requisite forms, figures, tables and appendices. Includes preparation of draft document, client review process, draft final and final document production.

Scope of Work Assumptions:

1. The Operations and Maintenance Plan and Soil Management Plan requirements are consistent with applicable DTSC and Alameda County Department of Environmental

Health guidelines.

2. Land Use Covenant requirements are similar or identical to those outlined in the Alameda County Model Deed Restriction.
3. Required documentation for report preparation, including detailed park as-builts, will be available to SLR in a timely manner.
4. Oversight and documentation of the implementation of the Soil Management Plan and the Operations and Maintenance Plan is not included in the cost estimate. Such oversight shall be performed on a Time and Materials Basis according to the Rate Schedule on Exhibit B. Any Time and Materials charges must have prior written approval from the City.
5. Costs associated with development of a public participation plan and public meetings, mail outs, are assumed to be covered by the CA Department of Toxic Substance Control.

EXHIBIT B
COMPENSATION TO CONSULTANT

Task	Description	Cost
1	Project Management	\$2,760
2	Soil Management Plan	\$6,200
3	Land Use Covenant	\$2,200
4	Operations and Maintenance Plan	\$8,100
TOTAL		\$19,260

SLR International Corporation
Rate Schedule for the City of Alameda Recreation and Parks Department

<u>PROFESSIONAL SERVICES</u>	<u>Hourly Rate</u>
Director	\$230.00
Managing Principal	\$195.00
Principal (Toxicologist, Engineer, Scientist, Geologist, or Hydrogeologist)	\$180.00
Senior (Toxicologist, Engineer, Scientist, Geologist, or Hydrogeologist)	\$150.00
Associate (Toxicologist, Engineer, Scientist, Geologist, or Hydrogeologist)	\$125.00
Project (Engineer, Scientist, Geologist, or Hydrogeologist)	\$115.00
Senior Technician	\$110.00
Staff (Engineer, Scientist, Geologist, or Hydrogeologist)	\$95.00
CADD Operator	\$95.00
Field Technician	\$90.00
Word Processor/Clerical	\$90.00

<u>OTHER DIRECT CHARGES</u>	<u>Rate</u>
Vehicle Mileage	\$0.60/mile
Subcontractors, Vendors, and other Expenses	Actual Cost + 15%

AMENDMENT TO AGREEMENT

This Amendment of the Agreement, entered into this 27th day of July, 2015, by and between the CITY OF ALAMEDA, a municipal corporation (hereinafter "City") and SLR INTERNATIONAL CORPORATION, a Washington Corporation whose address is 110 11th Street, 2nd Floor, Oakland, CA 94607 (hereinafter "Consultant"), is made with reference to the following:

RECITALS:

- A. On the 10th day of January, 2015, an agreement was entered into by and between City and SLR International Corporation (hereinafter "Agreement").
- B. City and Consultant desire to amend the Agreement on the terms and conditions set forth herein.

NOW, THEREFORE, it is mutually agreed by and between and undersigned parties as follows:

1. Section 2 ("Services to be Performed") of the Agreement is amended to read as follows:
"Consultant shall perform each and every service set forth in Exhibit A and in Exhibit A-1, the Consultant's letter dated July 14, 2015, which is attached hereto and incorporated herein by this reference."
2. Section 3, first and third Paragraph ("Compensation to Consultant") of the Agreement are amended to read as follows:

"Consultant shall be compensated for services performed pursuant to this Agreement, as amended, in the amount set forth on Exhibit B and Exhibit B-1, which are attached hereto and incorporated herein by this reference. Payment shall be made by checks drawn on the treasury of the City, to be taken from the Jean Sweeney Open Space Park CIP Fund 91309."

"Total compensation for work is \$73,075, including a 25 percent contingency in the amount of \$4,815 as based on the total amount set forth on Exhibit B and a 10 percent contingency in the amount of \$4,500 as based on the total amount set forth on Exhibit B-1. Use of contingency shall be for items of work outside the original scope and requires prior written authorization by the City."
3. Except as expressly modified herein, all other terms and covenants set forth in the Agreement shall remain the same and shall be in full force and effect.

Signatures on next page

IN WITNESS WHEREOF, the parties hereto have caused this modification of Agreement to be executed on the day and year first above written.

SLR INTERNATIONAL CORPORATION
A Washington Corporation

By Steve Lee

Title President

By Stephen Lee

Title Secretary/Treasurer

CITY OF ALAMEDA
A Municipal Corporation

By Bob Hann BOB HANN

Title Mayor

RECOMMENDED FOR APPROVAL:

By J. J. [Signature]

Title Interim Asst. City Manager

APPROVED AS TO FORM:
City Attorney

By Michael H. Roush

Title Interim Assistant City Attorney